

Business • Marketing/Management E-Degree Option

Semester Course Outline • 2024 – 2025

27 Months (6 Semesters) • Revised: 2/5/24

Associate of Applied Science (A.A.S.) Degree • Credits Required for Graduation: 72



First Fall Semester

Course Number	Course Title	Clock Hours	Credits
BUS 101	Introduction to Business	45	3
BUS 160	Principles of Selling	45	3
ACCT 210	Principles of Accounting I	45	3
• Selected Behavioral Science Course (Choose one) PSYC 100 – Psychology of Human Relations PSYC 101 – General Psychology *		45	3
Total		180	12

First Spring Semester

Course Number	Course Title	Clock Hours	Credits
BUS 162	Retailing	45	3
BUS 220	Personal Finance	45	3
CSC 105	Computer Software Applications *	45	3
• Selected Mathematics Course (Choose one) MATH 100 – Applied General Math MATH 101 – Intermediate Algebra MATH 114 – College Algebra *		45	3
Total		180	12

Second Fall Semester

Course Number	Course Title	Clock Hours	Credits
BUS 140	Business Law	45	3
BUS 170	Human Resource Management	45	3
♦♦ BUS 210	Small Business Development	45	3
♦ ACCT 211 or BUS 236	Principles of Accounting II or Financial Management	45	3
Total		180	12



Second Spring Semester

Course Number	Course Title	Clock Hours	Credits
BSA 232	Social Media Marketing	45	3
BUS 120	Principles of Marketing	45	3
BUS 230	Management Policy	45	3
<ul style="list-style-type: none"> Selected Communications Course (Choose one) COMM 101 – Communications and Career Strategies ENGL 101 – Composition * (CSS 100 – Career Search Strategies .5 credit) 		45	3
Total		180	12

Third Fall Semester

Course Number	Course Title	Clock Hours	Credits
BUS 122	Business Relationships	45	3
BUS 150	Advertising	45	3
BUS 242	Internship/Capstone Project	180	3
BUS 244	International Business	45	3
Total		315	12

Third Spring Semester

Course Number	Course Title	Clock Hours	Credits
BUS 238	Business Innovations	45	3
BSA 235	Branding	45	3
CMST 101	Foundations of Communication *	45	3
ECON 201	Principles of Microeconomics I *	45	3
Total		180	12

All elective and/or additional courses not listed on your current program outline must be approved by your adviser and appropriately identified on the current program semester outline of any Business Associate Option or Financial Services Option.

- ◆ **Prerequisite:** Students must have successfully completed ACCT 210 – Principles of Accounting I (or have approval from the instructor) before enrolling in ACCT 211 – Principles of Accounting II or BUS 236 – Financial Management.
- ◆◆ **Prerequisite:** Students must have successfully completed ACCT 210 – Principles of Accounting I and ACCT 211 – Principles of Account II or BUS 236 – Financial Management (or have approval from the instructor) before enrolling in BUS 210 – Small Business Development.
- Students will select a course in each of the areas listed to meet general education requirements. Courses marked with an asterisk (*) can be transferred directly to the university system and may be substituted for recommended courses on the outline. Students should speak with an advisor before doing so.

Students who select to take transferable communications course ENGL 101, must also register for CSS 100 – Career Search Strategies for .5 credit. This curriculum is required for all Lake Area Tech graduates and is included in the COMM 101 course but is separate from the university system.