

# Financial Services • Accounting • Upskill Certificate

## On-Campus or Online

### Semester Course Outline • 2022 – 2023

9 Months (2 Semesters) • Revised: 4/19/22

Credits Required for Certificate: 18



#### Fall Semester

Course Number	Course Title	Clock Hours	Credits
ACCT 210	Principles of Accounting I	45	3
ACCT 220	Computer Accounting Applications	45	3
BUS 220	Personal Finance	45	3
<b>Total</b>		135	9

#### Spring Semester

Course Number	Course Title	Clock Hours	Credits
ACCT 211	Principles of Accounting II	45	3
ACCT 222	Payroll Accounting	45	3
CSC 105	Computer Software Applications	45	3
<b>Total</b>		135	9