

Do you want to secure this match?



There are many reasons that LATC has a 99% job placement rate – our grads are trained well by experts in field. In addition, students are coached in class to help them get the job and be successful on the job and working with people.

Here are some tried-and-true suggestions:

1. Remember that those interviewing have a **job** to do. They are not the enemy. Their goal is to get the right person hired. Help them find you and assure them you are the right person. It helps if they like you.
2. **Be yourself.** It is impossible to pretend to be someone you think they need. Help the interviewer assess your skills and abilities.
3. Keep the **answers short.** We recommend 30 seconds. Use the 30 Second Message. It is a proven success strategy. Don't ramble. Directly answer the question. Hope they ask a follow-up question to elaborate further.
4. Sell yourself. Refer to your **training and experience** in your answer. They usually have a list of qualities and skills to seek, so help them find these in you.
5. **Dress for success.** Clean clothes; clean you. Look sharp and wear what makes you feel confident.
6. **Eye contact.** Look the interviewer(s) in the eye to demonstrate confidence.
7. Don't be afraid to **ask questions** of the interviewer. They may tip off their willingness to partner with you. They may ask if you have questions. Ask 'workplace' questions. Do not ask about salary/benefits until they say they want to partner with you, and even then, give a range based on knowledge of the industry/company.
 - a. Skills needed
 - b. Job duties
 - c. Type of person they are seeking
 - d. Uniform
 - e. Training opportunities
 - f. Advancement opportunities
 - g. Supervision?
 - h. Working hours
 - i. Tools required
 - j. Safety procedures
 - k. Company policies for new hires
 - l. Is there a probationary period?
 - m. What are the standards for success?
 - n. How will I be notified about this offer?

8. **Prepare and practice!** Consider an interview the “front door” to success. They won’t be paying you to interview after you win the first one. Use the 30 Second Message template or jot down key points on a 4x6 card.
9. **Attitude.** Be enthusiastic, positive and energetic. Most companies throw out those candidates who are just not interested in the job.
10. Arrive ten minutes **early.** Punctuality communicates that they can count on you and you are interested.
11. Be thoroughly prepared to answer questions from your Build Dakota application.
12. **Speak** clearly; **listen** carefully.
13. Send a thank you note and follow through ASAP.

Remember, you are interviewing for a full-ride scholarship and employment upon graduation. Help yourself by being prepared and presenting yourself in a professional manner.