South Dakota Association for Career and Technical Education

Teacher of the Year Nomination Form

Individuals who are currently employed as full-time classroom/laboratory teacher in a career and technical education program are eligible for this award. The recipient of this award must have made significant contributions toward innovative, unique and novel programs that are serving to improve and promote career and technical education. Contributions and achievements on which the nomination is based should have been made within the past ten years. The nominee must have been a member of SDACTE for at least the past five consecutive years.

Name of Nominee: ____________________________________________________________
(First) (Middle or M.I.) (Last)

Business Address: ____________________________________________________________
(Street) (City) (State) (Zip)

Phone: ____________________________

Nominee’s Current Employer and Title or Position: __________________________________

Subject Currently Taught and/or Other Duties: ___________________________________
____________________________________________________________________________

E-mail Address: ______________________________________________________________

SDACTE Membership: for ________ years starting in year ____________

ACTE Membership: for ________ years starting in year ____________
Consecutive since ________ to current year. If Life Member, since ________
Division Affiliation ________________ Membership # ____________

Name of Division Endorsing Nominee: __________________________________________

Contact Person: _____________________________________________________________

Address: ___________________________________________________________________
For publicity purposes, please complete the following information so the SDACTE awards chairperson can send news release if you would be a SDACTE award winner. Thank you very much!!!

Name of Newspaper: _________________________________________________________________

Address of Newspaper: ____________________________________________________________

Attach the following:

- A program description of no more than two pages. This description should address the following: the program’s innovative or unique characteristics, its impact on students and the community, the teacher’s effectiveness and the teacher’s and the program’s approach to sex bias.

- Support information, which should be no more than one page each in four sections:
  
a. Professional Memberships and Activities (include dates of service);

b. Professional Contributions (may include presentations and publications; should include dates of service for work experience);

c. Education and Experience Background (to include educational preparation and work experience; should include dates of service for work experience);

d. Civic and Community Involvement (to include civic, fraternal and/or honorary memberships and community activities or contributions).

- Letters of support, limited to a maximum of two. Letters should be one page in length, and should come from the following individuals: Nominee’s immediate supervisor; Administrator; Colleague or former student; Community lay person

All materials should be word processed in 12 pt. Times New Roman font on 8 1/2 x 11 sheets with ¾” margins, left, right, top and bottom. One original and four copies of the completed material should be submitted. Do not send materials in bound notebooks.

Return by July 1 to: Roberta Stoebner, Awards Chair
512 S 5th St
Menno, SD 57045
605-387-5642 (H)
605-387-5161, ext. 255 (W)
Roberta.Stoebner@k12.sd.us

Note: If applications are submitted electronically to Roberta.stoebner@k12.sd.us, you only need to e-mail one copy and Roberta will make four copies for the judges.