

HOW TO SEARCH THE ONLINE CATALOG:

1. From the Timmerman Library website (lakeareatech.edu/libraryweb), click on the **Resources** link located on the right under Library Navigation.
2. Click on **Book Catalog**.
3. Click on the **Guest** button. Don't worry about filling in the library card information unless you plan to interlibrary loan materials or if you are checking your account.
4. From this page, you can search the library catalogs of almost all South Dakota libraries. If you want to search the collection of one particular library, you must click the arrow at the end of the **Change Library** box, and then click on the library of your choice. (Consider searching the Lake Area Tech Library and/or the Watertown Regional Library).
5. Under "choose type of search," you can choose to search in various ways, including by subject, author, or title.
6. After choosing the type of search you want to perform, enter your search term into the search box. Click the **Search** button.

Tip: You can further limit your search by clicking on the **Limit Search** box. When available, you can limit your search by collection, year, or format (i.e. books or videos).