

LAKE AREA TECHNICAL INSTITUTE

TITLE: Custodian

QUALIFICATIONS:

1. Background in building and grounds custodial work preferred.
2. Ability to operate floor and bathroom cleaning, waxing, and polishing equipment.
3. Excellent people skills.

REPORTS TO: LATI Maintenance Supervisor, LATI President

PERFORMANCE RESPONSIBILITIES:

1. Conduct daily cleaning of buildings, as indicated by schedule.
2. Assist with upkeep and maintenance of grounds and snow removal, as assigned.
3. Assist with LATI promotional functions as assigned and contribute to positive LATI image.
4. Assist with special maintenance projects, such as surplus auction, remodeling, relocating offices, etc.
5. Carry out procedures to maintain campus security and control access to buildings and rooms.
6. Follow procedures designed to economize resources for heat, light, water, and supplies.
7. Other duties as assigned.

TERMS OF EMPLOYMENT:

Twelve month contract with salary/benefits set by the Watertown School Board.
Hours, which will vary by season, set by LATI

11/11/09